



Hourly Building Rental Rates *September 2018*

A. Facility Space	Weekday	Weekend & Holidays
	(hourly)	(hourly)
<i>Elementary</i>		
Lunchroom/Auditorium(excludes kitchen)	\$43.15	\$45.35
Stage - Rehearsals & Set-up (not for tear-downs)	\$10.79	\$11.93
<i>Elementary & Secondary</i>		
Choir/Band Room, Career Center	\$21.57	\$23.69
Classroom, Conference Room	\$10.79	\$11.93
Concession Stands	\$21.93	\$21.93
Grounds for Organized Community Activity (*per use/day)	\$20.56	\$20.87
Gym Small	\$55.00	\$55.00
Kitchen - excludes equipment use (See No. 2)	\$35.28	\$41.69
Library	\$32.53	\$35.67
Parking Lots (*per 4 hours) non-exclusive use	\$61.01	\$61.55
Tennis Courts (per court)	\$8.77	\$8.77
Tennis Courts Lights	\$21.93	\$21.93
<i>Secondary</i>		
Auditorium (space only - equipment not included)	\$96.52	\$102.18
Gym Large	\$65.00	\$65.00
Stage (Rehearsals & Set-up)	\$32.53	\$35.67
Lunchroom (excludes kitchen)	\$53.88	\$57.05
Little Theater	\$21.57	\$21.93
Locker Room Single (includes showers)	\$69.89	\$74.83
	Weekday & Saturday	Holidays & Sunday
	(hourly)	(hourly)
B. Custodial/Security Staffing (charges may apply during regular school days)	\$45.84	\$59.38
C. Administrative Fees (non refundable-per online schedule)	\$25.00	
Changes/Revisions To Permit (Per change - 1st one is free)	\$15.00	
Late Fee (if schedule submitted less than 15 working days and processed for event)	\$15.00	
Late Fee (if change/cancelation requested less than five working days and processed)	\$15.00	
D. Heat and Cooling/Ventilation (optional): Please see Building Category for specific buildings. Rate is for 1 to 5 Classroom(s) per hour. Gym, Lunchroom or Auditorium per hour.	**Startup Cost	Hourly Heat & Cool./Vent.
Category A (**per day)	\$167.51	21.69/10.84
Category B (**per day)	\$105.25	11.76/5.88
Category C (**per day)	\$46.65	5.92/2.96
Category D (**per day)	\$31.06	4.99/2.49

1. Custodial overtime is charged at a minimum of 4 hours during non-school days. Charges are incurred 1/2 hour before starting time and at least 1/2 hour or more after the end of the event. Custodial charges may apply during regular school days.
2. Kitchen use must be approved by Nutrition Services and an online schedule submitted requesting the kitchen. Contact Nutrition Services at (206)252-0675. Lunchroom personnel cost may apply.
3. Performing Arts Centers (PAC), Auditoriums, Gyms, etc. rentals are for the space only. Rentals do not include special equipment or lighting. Please check with the school prior to scheduling for availability of special equipment or lighting requests.
4. Security may be required due to the size and/or nature of the event. Some schools require security no matter of the size and/or nature of the event. A minimum of 4 hours is charged per security personnel.
5. A Cleaning and/or damage deposit may be required before an event. It can range from \$250.00 to \$2,000.00 depending on building requirements, type of activity, and number of attendants.
6. Parking Lot rentals are non-exclusive use, on a first-come, first-served basis.
7. Field use (scheduled with Parks Dept.) is for the field only and does not include restrooms, scoreboards, pressbox, lights, etc.