

# March 25, 2020 Regular School Board Meeting



## Minutes

Regular Legislative Session

## Board of Directors

*Meeting held remotely*

2445 – 3rd Avenue South  
Seattle, Washington 98134  
206-252-0040  
[www.seattleschools.org](http://www.seattleschools.org)

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## I. Call to Order

1. This meeting was called to order at 1:02 p.m.
2. Directors DeWolf, Hampson, Harris, Hersey, Mack, Rankin, and Rivera-Smith participated with Microsoft Teams or by phone.

Director DeWolf noted that the meeting was being held electronically consistent with the Governor Jay Inslee's March 24, 2020 proclamation prohibiting in-person public meetings for agencies subject to the Open Public Meetings Act. Director DeWolf noted that the public had been provided access to observe the meeting and stated that there would not be a public comment opportunity during the meeting per the Board's March 11, 2020 vote to waive relevant provisions of Board Policy 1430 and Board Procedure 1430BP, and Board Resolution 2019/20-29, suspending Board policies to facilitate implementation of emergency measures in response to the novel coronavirus (COVID-19). Director DeWolf noted that public comments were invited via email, fax, and mail.

## II. Business Action Items

### A. Consent Agenda

1. Minutes of the **March 11, 2020 Regular Board Meeting** and the **March 18, 2020 Board Special Meeting**
2. **Warrants Report - February**

**February 2020 Warrants**

<b>General Fund</b>	*Payroll	\$ 989,272.52
	Vendor	23,069,956.17
<b>Capital Project Fund</b>	Vendor	9,402,001.77
<b>Associated Student Body Fund</b>	Vendor	383,744.52
<b>Expendable Trust Fund</b>	Vendor	500.00
<b>Grand Total</b>		\$33,845,474.98

**\*Note – Payroll total reflects warrants issued to employees. It does not however, reflect cash transfer amounts in payment of employees’ Direct Deposit payroll.**

Director DeWolf noted that the minutes of the March 7 School Board Retreat had been previously removed from the posted agenda and would be moved to a future meeting for approval.

Director Hampson moved to approve the Consent Agenda. Director Harris seconded.

This motion passed unanimously.

**B. Items Removed from the Consent Agenda**

There were no items removed from the Consent Agenda.

**C. Introduction Items**

1. **Approval of Families, Education, Preschool, and Promise (FEPP) Levy funding for K – 12 School Based Investments for the 2020 – 2021 through 2025 – 2026 School Years\*** Approval of this item would authorize the Superintendent to accept grant funds totaling up to \$113,572,311 from the City of Seattle’s Families, Education, Preschool, and Promise (FEPP) Levy with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions and enter into service agreements to accept the grant funds.

Senior Advisor to the Superintendent Sherri Kokx provided an overview of the proposed K-12 school-based investments. Directors and staff discussed the partnership with the City of Seattle’s Department of Education and Early Learning (DEEL).

Director Hampson noted DEEL’s work with community-based partners and tracking schools invited to participate. Director Hampson spoke to ongoing Seattle Public Schools’ (SPS) work needed to ensure principals have supports for the application

process and to ensure partnerships are successful. Ms. Kokx noted Central Office staff support provided to principals.

Director Harris asked about funding withheld pending auditing and asked whether the District had previously failed any audits related to previous funding. DEEL Director Dwane Chappelle noted that he would confirm this.

Director Harris asked about periodic check-ins with the Board. Mr. Chappelle stated his understanding that the request is for check-ins with the Board every two years to provide updates.

Director Hersey asked about direct SPS supports being provided to principals. Ms. Kokx noted that information would be provided.

Director Mack spoke to ensuring two-year check-ins are required under the agreement and asked whether Board approval would be required annually for the acceptance of funding for each of the six years under the plan. Ms. Kokx confirmed that the Board Action Report covers the Board's action for the six years of investments. Director Mack noted concerns with not requiring annual approval and spoke to the potential for funding adjustments. Ms. Kokx stated that awards will not be adjusted should school demographics change. Director Hampson noted the Board is represented on the Levy Oversight Committee.

Director Rankin spoke to the agreement's duration and the potential for changing needs. She noted concerns related to schools for whom funding would be discontinued. Mr. Chappelle clarified that funding would not be shifted due to demographic changes.

Director Rivera-Smith spoke to supporting schools in applying for funding and noted language related to work groups and an annual investment report. Director Rivera-Smith requested additional information about community panel participants.

Director DeWolf asked about investments to increase teachers of color in the educator workforce. Ms. Kokx spoke to the programs that would be funded as stated in the letter of intent.

2. **Approval of Families, Education, Preschool, and Promise (FEPP) Levy funding for Preschool Services for the 2020 – 2021 School Year\*** Approval of this item would authorize the Superintendent to accept FEPP Levy grant funds from the City of Seattle, Department of Education and Early Learning (DEEL) totaling \$7,300,000 for the 2020-21 school year to continue to operate 26 preschool classrooms and open three new Seattle Preschool Program (SPP) classrooms including SPP and full day Head Start; and convert one existing SPP to SPP Plus, and one Head Start to Head Start Plus, for a total of 29 classrooms, with any minor additions, deletions and modifications deemed necessary by the Superintendent, and to take any necessary actions and enter into service agreements to accept the grant funds.

Senior Advisor to the Superintendent Sherri Kokx noted that this award would support preschool programming in Seattle Public Schools. She noted strong alignment with the SPS Strategic Plan and spoke to changes in the preschool classrooms offered.

Director Hampson and Ms. Kokx discussed funding for special education services under the agreement.

Director Harris asked whether staff for preschool programs offered outside of SPS facilities are part of collective bargaining agreements. Mr. Chappelle noted he would confirm.

Director Mack asked for confirmation that the action would be acceptance of funding for the next year and noted questions related to the expansion of the program and capacity management. Director Mack asked about the impact of the agreement with respect to the number of spaces available for students with special education needs. Ms. Kokx noted information would be provided.

Director Rankin spoke to ensuring all Seattle Preschool Program locations are accessible to all students and making staffing decisions based on student needs. Ms. Kokx noted work to move toward more inclusion classrooms. Director Rivera-Smith noted the SPS Early Learning Department's work to add classrooms. Director DeWolf noted voters' support for the levy and the partnership with the city.

3. **Resolution 2019/20-28 Affirming Inclusion of Our LGBTQIA+ Students, Staff, and Community\*** Approval of this item would approve Resolution 2019/20-28 affirming inclusion of LGBTQIA+ students, staff, and community in Seattle Public Schools.

Director DeWolf noted the date for action on the proposed resolution may be revised, as some items are anticipated to be delayed given meeting adjustments being made as a result of COVID-19.

Director DeWolf provided background on the development of the proposed resolution, noting the work of students and other community partners. Director DeWolf summarized the provisions of the resolution.

Directors discussed their appreciation for the work to develop the proposed resolution. Director DeWolf referenced the policies that are proposed to be revised consistent with the resolution.

4. **Memorandum of Understanding with Seattle Education Association regarding Teacher Principal Evaluation Program (TPEP)\*** Approval of this item would authorize the Superintendent to enter into a Memorandum of Understanding with the Seattle Education Association to replace the previous four (4) year cycle for comprehensive evaluations of certificated employees with continuing status, as outlined in Article XI, Sections C.4 and G.1 of the collective bargaining agreement to every six (6) years.

Chief Human Resources Officer Dr. Clover Codd provided background on changes in state law related to the teacher and principal evaluation process and noted that this Board action would enter into a Memorandum of Understanding with the Seattle Education Association to make one change to the collective bargaining agreement to align with state law, changing the previous four-year cycle for comprehensive evaluations of certificated employees with continuing status to every six years.

Directors Harris and Hersey and Dr. Codd discussed the reasons for which a comprehensive evaluation would be used.

Director Mack and Dr. Codd discussed the threshold for bringing a memorandum of agreement to the Board for approval.

5. **BTA IV: Replacement of non-functional Audio/Visual (AV) equipment in schools and addition of AV equipment in new schools and capacity classrooms\*** Approval of this item would authorize the Superintendent to execute purchase orders through Bid No. B11927 with Troxell for a Not-To-Exceed (NTE) amount of \$1,100,000, plus Washington State Sales Tax, over fiscal years 2019-20 through 2021-2022, with any minor additions, deletions, and modifications deemed necessary by the Superintendent.

Chief Financial Officer JoLynn Berge summarized the equipment that would be replaced under this action and noted the relationship to the district technology plan. Director Hampson stated this item had not been reviewed by the Audit & Finance Committee due to the cancellation of the March meeting and spoke to the need for this equipment.

Directors Harris, Mack, and Rankin spoke to technology planning. Director Rivera-Smith asked about communication to schools regarding available equipment and about equipment recycling. Ms. Berge noted communications with school staff.

6. **BEX IV: Final Acceptance of Contract P5124 with EMTech, LLC, for the View Ridge Seismic Improvements project** (Ops, March 2, for Approval) Approval of this item would accept the work performed under Contract P5124 with EMTech, LLC, for the View Ridge Seismic Improvements project as final.

Chief Operations Officer Fred Podesta provided a summary of the final acceptance and work that was completed. Directors noted excitement about completion of the project. Director Mack noted that the item and remaining items on the agenda had been reviewed by the Operations Committee. Director DeWolf and Mr. Podesta discussed major capital project updates available on the SPS website.

7. **Elevator Maintenance and Repair – Master State Contract** (Ops, March 12, for Consideration) Approval of this item would authorize the Superintendent to execute the elevator maintenance and repair contract with Eltec in the amount of \$285,000, to ensure elevator maintenance and repairs to the district, as attached to the School Board Action

Report, with any minor additions, deletions and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the contract.

Chief Operations Officer Fred Podesta spoke to the need to maintain a contract for the maintenance and repair of elevators and the process for selecting a contractor. Director Rivera-Smith noted discussion during the Operations Committee meeting related to the equity analysis. Mr. Podesta noted the additional research and information included in the Board Action Report.

8. **BTA V Building Condition Assessment: Award Contract # K1379 to perform building condition assessment services** (Ops, March 12, for Approval) Approval of this item would authorize the Superintendent to execute consultant contract No. #K1379 with Sazan Environmental Services in an amount not to exceed \$464,599 for the certified building condition assessment of 92 district properties, with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the contract. (Materials Added 3/24/20)

Chief Operations Officer Fred Podesta spoke to the purpose of performing a building condition assessment. Director Harris and Mr. Podesta discussed the experience of the contractor and utilizing past assessments. Director Mack noted the relationship between the assessment and the facilities master planning required for the next levy. Director Rivera-Smith and Mr. Podesta discussed the potential for school closures to impact the assessment timeline.

9. **BEX V: Award Construction Contract P5128, Bid No. B11923, to Olympic Peninsula Construction, Inc. for the Relocate and Setup Portable Classrooms at Multiple School Sites project** (Ops, March 12, for Consideration) Approval of this item would authorize the Superintendent to execute construction contract P5128 with Olympic Peninsula Construction, Inc. in the amount of \$445,704 including base bid plus Unit Prices #1, 2, 3, 4, 5, 6, 7, and 8, plus Washington State Sales Tax, with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the contract.

Chief Operations Officer Fred Podesta noted the relationship between the item and the Capacity Management Plan previously approved by the Board and the timeline for the work. Director Hampson and Mr. Podesta discussed environmental assurances related to the movement of portables. Director Harris asked to observe this work. Director Mack spoke to the action by Operations Committee to move the item forward for consideration and discussion about the relationship to the Board's prior capacity management action. Mr. Podesta summarized updates made to the Board Action Report following the Operations Committee's review.

10. **BEX V: Award Contract P1710 for Construction Project Management Services to Parametrix for the Rainier Beach High School Replacement project** (Ops, March 12, for Approval) Approval of this item would authorize the Superintendent to execute contract P1710 for Construction Project Management Services, with Parametrix in the amount of \$4,448,393 including reimbursable expenses, with any minor additions,

deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the contract.

Chief Operations Officer Fred Podesta noted the complexities related to the Rainier Beach High School Replacement project and need for a construction management firm. Directors noted their excitement about the project and discussed public interest. Director DeWolf and Mr. Podesta discussed potential impacts of the COVID-19 related school closure on the project timeline.

11. **Distressed School Grant/BEX IV Program Contingency: Approval of Construction Contract P5134, for Bid No. B11925, to CDK Construction Services, Inc, and the use of BEX IV Program Contingency funds for the Magnolia Elementary School Addition project** (Ops, March 12, for Approval) Approval of this item would authorize the Superintendent to execute construction contract P5134 with CDK Construction Services, Inc, in the amount of \$4,332,998, plus Washington State Sales Tax, with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the contract; and approve a one-time fund transfer of \$2,000,000 from the BEX IV Program Contingency funds to the Magnolia Elementary School Addition project.

Chief Operations Officer Fred Podesta noted the construction contract would be for an six-classroom addition at Magnolia Elementary School. Director Mack noted planning work for Magnolia had included this addition.

### **III. Adjourn**

This meeting adjourned at 2:46 p.m.

\*Due to the cancellation of the March 16, 2020 Audit & Finance Committee meeting and March 18, 2020 Executive Committee meeting due to public health concerns related to COVID-19, these Business Action Items were not previously reviewed by a Board Committee.