

# Superintendent Procedure 4270SP

## Lead Community Partners

Approved by: s/S. Enfield Date: 9/14/11

Dr. Susan Enfield, Interim Superintendent



The following procedures shall be used to carry out School Board policies regarding Lead Community Partners.

### **I. LEAD COMMUNITY PARTNERS**

It shall be the responsibility of the Lead Partner to develop agreements with other organizations and agencies, with input from the school community and District, and in accordance with these procedures. Lead Partners, along with District and school staff, will determine measureable outcomes related to the mission of Seattle Public Schools and individual school goals, which will be monitored through an annual reporting process. This may include a report to the School Board.

The school and District shall articulate the resources, assets, and qualities desired in a Lead Partner and shall go through an open process to select a partner qualified to fulfill this role.

A selected Lead Community Partner may be:

- Community based organization
- Institution of higher learning
- Public agency
- Or, other entity that demonstrates its ability to serve in this capacity

This partner is given the responsibility for doing:

- Annual school needs assessment
- Identifying gaps in service
- Convening regular meetings of other partners
- Engaging the school, students, families, and wider community in determining how to collaboratively meet student and school needs in order to reach school and District goals
- Other responsibilities as outlined in a Memorandum of Understanding or contract.

Approved: September 2011

Revised:

Cross Reference: Policy Nos. 4260; 4265